

**Minutes of the Thirtieth Council Meeting – 16 February 2010
Grant MacEwan University**

Council

Present: Ron Bond (Chair), Patricia Clements, Bob Lockwood, Peter Mahaffy, Greg Moran (via teleconference for portions of the meeting), Peggy Patterson, Cliff Soper (present for portions of the meeting), Art Quinney, Mo Watanabe

Absent: Peter Meekison, Leo Mos

Secretariat Marilyn Patton (Director), Guy Germain (Manager), Alex Makar (Research Officer)

Guests Dr. Paul Byrne, Dr. Janet Patterson-Weir, Dr. Susan May (for agenda item 1 only – in person)
Dr. Stephen Randall (for agenda item 4 only – via teleconference)
Dr. Andrea Luxton, Dr. Loren Agrey (for agenda item 4 only – via teleconference)
Dr. Myer Horowitz (for agenda item 7 only – via teleconference)

Members were welcomed to the thirtieth meeting of the Campus Alberta Quality Council.

1. MacEwan presentation and discussion

Dr. Paul Byrne, President, accompanied by Dr. Janet Patterson-Weir, Provost and Executive Vice-President Academic, and Dr. Susan May, Associate Vice-President Academic at Grant MacEwan University, gave a presentation that focused on the institution's current and proposed degree programming, including the impact of degree granting on the institution. A question and answer period followed.

2. Approval of minutes – 10-11 December 2009

It was MOVED and SECONDED that the 10-11 December 2009 minutes be adopted as distributed.

CARRIED

3. CAQC Chair and Secretariat report

The Chair and Secretariat Director briefly reviewed their report and provided highlights of their meetings with AUA Provosts/Deans of Graduate Studies, as well as with officials from SAIT.

It was noted by the Chair that he had been invited by the Minister to attend the next meeting of the Campus Alberta Strategic Directions Committee, and that Peggy Patterson would participate, on the Chair's behalf and at the invitation of the ACAT Chair, the next meeting of the Pan-Canadian Consortium on Admissions and Transfer.

4. CUC – consideration of a proposal for a 4-year Bachelor of Arts (International Studies)

Canadian University College (CUC) is seeking approval to offer a 4-year Bachelor of Arts (International Studies) program, with three areas of emphasis. CUC subsequently provided a revised proposal as part of its response to the program evaluation team's report that included only two areas of emphasis.

Dr. Stephen Randall, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and CUC's response to it. At the end of the teleconference, Council's Chair thanked Dr. Randall for the team's report.

Subsequently, Dr. Andrea Luxton, President, and Dr. Loren Agrey, Vice-President for Academic Administration, joined the meeting via teleconference to discuss CUC's response to the report.

After further discussion, it was MOVED and SECONDED that Council recommend that the Minister of Advanced Education and Technology approve Canadian University College's International Studies major in its 4-year Bachelor of Arts degree program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to Canadian University College, including its expectations with respect to monitoring.

5. Follow-up items

At its December 2009 meeting, Council had reviewed City University of Seattle's Master of Counselling implementation report, and agreed that Council's Chair would write to the institution requesting further information that had not been provided. Council reviewed the information provided, and agreed to the observations to be provided to the institution.

6. Alberta Public Agencies Governance Act – Competencies

To fulfill the expectations of the *Alberta Public Agencies Governance Act*, Alberta's Agency Governance Secretariat is recommending that each of Alberta's public agencies develop a competency matrix that would outline the skills, experience and knowledge members require as a collective, and which identifies how each individual member contributes to meeting these needs. The matrix will help identify the competencies required when vacancies occur. At the meeting, members reviewed the qualifications and competencies in Council's Chair and Member Position descriptions and agreed to continue the discussion at the next meeting.

7. St. Mary's University College – Comprehensive Evaluation

Council has assumed the monitoring of the degree programs approved on recommendation of its predecessor, the Private Colleges Accreditation Board. Therefore, in July 2008 Council notified St. Mary's University College that it would be conducting a comprehensive evaluation in the 2009-10 academic year.

After general discussion and identification of questions, Dr. Myer Horowitz, Chair of the comprehensive evaluation team, joined the meeting by telephone to answer questions on the comprehensive team report and the institution's response to it. After Dr. Horowitz's departure and discussion of both the team's report and St. Mary's response to it,

It was MOVED and SECONDED that Council reaffirm the approval of the existing baccalaureate degree programs at St. Mary's University College:

- 3-year Bachelor of Arts (concentrations in General Studies, English, History and Psychology)
- 4-year Bachelor of Arts (major in English)
- 2-year after degree Bachelor of Education (Elementary)

CARRIED

Members AGREED to the expectations to be included in the letter to St. Mary's University College conveying the outcome of the comprehensive evaluation, including that a second comprehensive evaluation would not be required.

8. CAQC subcommittees

(a) *Proposal Review Standing Committee*

The Proposal Review Standing Committee (PRSC) of Council reported that, since the previous meeting, it had acted on behalf of Council to:

- agree to a request from Grant MacEwan University for a fully expedited review of an Accounting major in its Bachelor of Commerce degree program.
- agree to recommend to the Minister of Advanced Education and Technology, after reviewing additional information it had asked the University to supply, that he approve the University of Alberta's Master of Education in Health Sciences Education. The Minister subsequently approved the program.
- agree to a request from the University of Alberta for a fully expedited review of its Master of Arts in Native Studies degree program, and following its desk review, to recommend to the Minister of Advanced Education and Technology that he approve the program. The Minister subsequently decided to defer approval of the program.

(b) *Comprehensive Evaluation Subcommittee*

It was reported that the Subcommittee has begun its review of the process and documentation related to comprehensive evaluations, and will report to the full Council at a future meeting. Draft Terms of Reference were distributed to members, and after making a minor change to the document, Council AGREED to adopt the Terms of Reference for the Subcommittee.

(c) *Graduate Programs Standards Subcommittee*

There was no update with respect to the work of this Subcommittee, as its work has been temporarily put on hold.

Council accepted the reports from its subcommittees.

9. Board development – Dual/joint degrees

One of Council's goals is to devote time periodically to discuss topics that may enhance the knowledge base of members. In anticipation of reviewing a proposed degree to be offered jointly by two non-resident institutions, members discussed the issues to be addressed during the review of dual and joint degrees. Council AGREED to the principle that when two institutions are proposing some form of joint/dual/combined degree whereby students would be awarded separate parchments from each institution, students should be required to do additional work beyond what would be required for receiving a single parchment.

The next scheduled meeting of Council is set for 21 April 2010.