

CV TEMPLATE**NAME**

John Doe

COMPLETED ACADEMIC DEGREES

<u>Degree Name</u>	<u>Subject Area</u>	<u>Where Completed</u>	<u>Date of Completion</u>
MEd	Counseling Psychology	University of xxx	1973
BEd	Business Ed., Social Studies	University of xxx	1967

NOTE: Do not use "Candidate" in describing Completed Credentials. Instead, provide information below.

ADVANCED STUDIES IN PROGRESS

<u>Degree Name</u>	<u>Subject Area</u>	<u>Where Enrolled</u>	<u>Est Completion Date</u>
PhD	Psychology	University of xxx	20xx

ACADEMIC APPOINTMENTS

<u>Appointment Level</u>	<u>Institution</u>	<u>Dates</u>	<u>Subject Area</u>
Adjunct Professor	Institution A	19xx-	Education
Associate Professor	Institution A	19xx-	Education
Sessional Instructor	Institution B	19xx-	Education

ADMINISTRATIVE APPOINTMENTS

<u>Appointment Level</u>	<u>Institution</u>	<u>Dates</u>
Director of xxx	Institution A	1998-

TEACHING EXPERIENCE

<u>Institution</u>	<u>Dates</u>	<u>Courses Taught</u>
Institution A	19xx-	EDUC ##, title EDUC ##, title EDUC ##, title EDUC ##, Organizational Framework of Teaching
Institution B	19xx-	ED ##, title ED ##, title

SCHOLARLY PARTICIPATION**Books Authored or Edited**

<u>Date</u>	<u>Activity</u>
2000-01	Name of book, publisher, date

Refereed Publications

<u>Date</u>	<u>Activity</u>
2000-01	Name of article and journal
1999-00	Name of article and journal

(might also have headings such as Non-refereed Publications, Conferences Presentations, Research Grants)

ACADEMIC AND PROFESSIONAL PRESENTATIONS

<u>Date</u>	<u>Name of presentation to name of organization</u>
-------------	---

PROFESSIONAL MEMBERSHIPS, QUALIFICATIONS and EXPERIENCEProfessional Memberships

Life member and past president of xxx
Member of xxx

Professional Qualifications

Permanent Professional Teaching Certificate, Alberta

Certificate of Registration as a Chartered Psychologist, Province of Alberta

Professional Experience

Official Trustee, xxx School Division, year(s)

Edmonton Public Schools; teacher, principal, assistant superintendent, associate superintendent, year(s)