

**Minutes of the Forty-Ninth Council Meeting – 19 June 2014
Concordia University College of Alberta, Edmonton**

Council

Present: Peter Mahaffy (Interim Co-Chair), Art Quinney (Interim Co-Chair), Neil Besner, Gurston Dacks, Judy Eifert, Jane O’Dea, Peggy Patterson, John Waterhouse, Robert Woodrow

Absent: Paul Gooch (participated via teleconference for portions of the meeting)

Secretariat Marilyn Patton (Director), Guy Germain (Manager), Alex Makar (Research Officer)

Guests

Patti Papirnik (for entire meeting– in person)

Gerald Krispin, Jonathan Strand, Manfred Zeuch, Maureen Stratton, Ron Ruhl (for agenda item 1 only – in person)

Ron Bond (for agenda item 5 only – in person)

The Honourable Dave Hancock, Steve MacDonald, Jackie Bodker, Evan Romanow (for agenda item 9 only – in person)

Members were welcomed to the forty-ninth meeting of the Campus Alberta Quality Council.

1. Concordia University College of Alberta presentation and discussion

Dr. Gerald Krispin, President; Dr. Jonathan Strand, Vice-President Academic; Dr. Manfred Zeuch, Vice-President International; Dr. Maureen Stratton, Dean of Education and Associate Professor of Education; and Professor Ron Ruhl, Acting Dean of Management and Associate Professor of Management, gave a presentation that focused on the institution’s new initiatives, its proposed program review policy, its schedule of reviews, and its internal program approval processes.

A question and answer period followed.

2. Approval of minutes – 28 February 2014

It was MOVED and SECONDED that the 28 February 2014 minutes be adopted.

CARRIED

3. CAQC Chair and Secretariat report

The Interim Co-Chairs and Secretariat Director briefly reviewed their report and responded to members’ questions of clarification.

4. Discussion with Ron Bond

At Council's invitation, Dr. Ron Bond, former Council Chair, met with members in person to share his insights gained from the Saskatchewan Higher Education Quality Assessment Board, of which he is Vice-Chair and founding member. He also related some things he has learned while doing quality assurance work in other Canadian jurisdictions.

5. Follow-up

Council reviewed the follow-up arising from the final report of the Audit Pilot Project Task Force, and began a discussion of how to commemorate Council's tenth anniversary.

Members confirmed the following face-to-face meeting dates:

18-19 September 2014

10-11 December 2014

12-13 February 2015

21-22 April 2015

8-9 June 2015

In addition, members discussed the concept of mutual recognition of the assessment of degree programs, and were provided with revised member and chair position descriptions.

6. CAQC draft 2013-2014 Annual Report

It was MOVED and SECONDED that CAQC's *2013-2014 Annual Report* be adopted, as amended.

CARRIED

7. CAQC draft Action Plan 2014-2017

It was MOVED and SECONDED that the CAQC *Action Plan 2014-2017* be adopted, as amended.

CARRIED

8. Committees and task forces

(a) *Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had considered the following degree proposals (or taken the following actions) on behalf of Council since the previous meeting:

- after reviewing a revised proposal from the Alberta College of Art and Design for a Master of Fine Arts in Craft Media, along with the reviewer's report and institution's response, agreed to recommend to the Minister that he approve the program. The Deputy Minister subsequently approved the program.
- agreed to a request from Concordia University College of Alberta for a fully expedited review of its proposal for a 4-year Bachelor of Arts (Combined Concentrations) and, after conducting a desk review, agreed to recommend to the Minister that he approve the program as a BA (General Studies). The Deputy Minister subsequently approved the program.

- began consideration of a request from Athabasca University for a fully expedited review of its proposal for a 4-year Bachelor of Science (Applied Mathematics).
- began consideration of a request from the University of Lethbridge for a fully expedited review of its proposal for a Master of Nursing.
- began consideration of a request from Concordia University College of Alberta for a fully expedited review of its proposal for a 4-year Bachelor of Arts (Psychology).
- began consideration of a request from St. Mary's University College for a fully expedited review of its proposal for a 4-year Bachelor of Arts (History).
- began consideration of a request from the University of Lethbridge for a fully expedited review of its proposal for a 4-year Bachelor of Health Sciences (Aboriginal Health).

An update was also provided on the work being done to revise Part B of the proposal template.

(b) Monitoring Standing Committee

The Monitoring Standing Committee (MSC) reported it had taken the following action on behalf of Council since the previous meeting:

- after concluding its consideration of the results of Grant MacEwan University's cyclical review of its 4-year Bachelor of Commerce (Management, International Business, Supply Chain Management) program, conveyed its observations in an outcomes letter.

An update was also provided on discussions the MSC is having with the Vice-President Academics of MacEwan, Mount Royal, NAIT and SAIT on scholarly activity and reporting to CAQC.

Council accepted the reports from its subcommittees.

9. Discussion with Premier and Minister Dave Hancock and Deputy Minister Steve MacDonald

At Council's invitation, Premier and Minister Dave Hancock and Deputy Minister Steve MacDonald, accompanied by Jackie Bodker, the Premier's Chief of Staff, and Evan Romanow, the Premier's Director of Strategy and Planning, met with members to discuss a variety of issues relevant to Council's mandate.

The next scheduled meeting of Council is set for 18-19 September 2014.