

**Minutes of the Fifty-fourth Council Meeting – 9 June 2015  
The King’s University College, Edmonton**

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**Council**

Present: Peter Mahaffy (Interim Co-Chair), Art Quinney (Interim Co-Chair), Neil Besner, Gurston Dacks, Judy Eifert, Paul Gooch, Gord Nixon, Janet Paterson-Weir, John Waterhouse, Robert Woodrow

**Secretariat** Marilyn Patton (Director), Guy Germain (Manager), Alex Makar (Research Officer)

**Guests** Melanie Humphreys, Hank Bestman, Glenn Keeler (for agenda item 3 only – in person)  
Jane Gaskell (for agenda item 4 only – via teleconference)  
Thomas Greene, John Watzke, Bruce Weitzel, Matthew Baasten (for agenda item 4 only – via teleconference)  
Anne-Marie Lyseng, Debbie Vance (for agenda item 8 only – in person)

Members were welcomed to the fifty-fourth meeting of the Campus Alberta Quality Council.

**1. Approval of minutes –21-22 April 2015**

It was MOVED and SECONDED that the 21-22 April 2015 minutes be adopted.

CARRIED

**2. CAQC Chair and Secretariat report**

The Interim Co-Chairs and Secretariat Director briefly reviewed their report and responded to members’ questions of clarification.

Members decided to work with the Alberta Council on Admissions and Transfer (ACAT) to host a workshop on learning outcomes and their assessment.

**3. The King’s University College presentation and discussion**

Dr. Melanie Humphreys, President, along with Dr. Hank Bestman, Vice President Academic, and Glenn Keeler, Associate Vice President, Institutional Research, gave a presentation focusing on the status of the institution’s current and proposed degree programs.

A question and answer period followed.

#### 4. University of Portland – consideration of a proposal for a Doctor of Education in Learning and Leading

The University of Portland is seeking approval to offer a new Doctor of Education in Learning and Leading. Dr. Jane Gaskell, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and the University's response to it. At the end of the teleconference, Council's Interim Co-Chair thanked Dr. Gaskell for the team's report.

Subsequently, Dr. Thomas Greene (Provost), Dr. John Watzke (Dean, School of Education), Dr. Bruce Weitzel (Associate Dean, School of Education), and Dr. Matthew Baasten (Associate Provost and Graduate School Dean), joined the meeting in person to discuss the University's response to the report.

After discussion, it was *MOVED* and *SECONDED* that Council recommend that the Minister of Innovation and Advanced Education approve the University of Portland's Doctor of Education in Learning and Leading program.

CARRIED

Members *AGREED* to the issues to be addressed in the outcomes letter to the University, including Council's expectations with respect to monitoring.

#### 5. Committees and task forces

##### (a) *Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had considered the following degree proposals (or taken the following actions) on behalf of Council since the previous meeting:

- requested further information from the University of Lethbridge with respect to its request for a fully expedited review of its proposals for a Master of Arts (Culture, Theory, Social Change) and Doctor of Philosophy (Culture, Theory, Social Change) before continuing its consideration of the proposal.
- after reviewing further information it requested from the University of Lethbridge with respect to its request for a fully expedited review of its proposal for a Doctor of Philosophy (Population Studies and Health), continued consideration of the proposal.
- after being asked by NAIT to comment on NAIT's draft agreement regarding collaborative delivery of its Bachelor of Business Administration program at Keyano College, provided its response to the NAIT.

##### (b) *Monitoring Standing Committee*

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting:

- after concluding its consideration of the results of Cape Breton University's cyclical review of the Master of Business Administration (Community Economic Development) program, conveyed its observations in an outcomes letter.
- after concluding its review of Ambrose University's finalized cyclical review policy, conveyed its observations to the institution.
- after concluding its consideration of the results of Ambrose University's cyclical review of the Bachelor of Education (After Degree) Elementary Education program, conveyed its observations in an outcomes letter.

Council accepted the reports from its subcommittees.

**6. CAQC draft Action Plan 2015-2016**

Members began discussion of Council's draft Action Plan 2015-2016 by identifying accomplishments with respect to the strategic activities in the past year and new initiatives for subsequent years.

**7. CAQC draft 2014-2015 Annual Report**

It was MOVED and SECONDED that CAQC's *2014-2015 Annual Report* be adopted, as amended.

CARRIED

**8. Discussion on dual credit**

Council periodically discusses topics that may enhance the knowledge of members and/or lead to changes/enhancements in how Council operates.

At Council's February 2014 meeting, members suggested that the Ministry be invited to make a presentation on the province's dual credit strategy at a subsequent meeting. Debbie Vance, Council of Alberta School Superintendents' Provincial Dual Credit Coordinator, and Anne Marie Lyseng, Senior Manager Learning Pathways and ACAT Secretariat, joined the meeting in person to provide an overview and respond to member questions.

The next meeting of Council is scheduled for 18-19 September 2015.