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**Minutes of the Fifty-third Council Meeting – 21-22 April 2015**  
**SAIT, Calgary**  
**University of Calgary, Calgary**

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**Council**

Present: Peter Mahaffy (Interim Co-Chair), Art Quinney (Interim Co-Chair), Neil Besner, Judy Eifert, Gord Nixon, Janet Paterson-Weir, John Waterhouse, Robert Woodrow  
Absent: Gurston Dacks, Paul Gooch

**Secretariat** Marilyn Patton (Director), Guy Germain (Manager)

**Guests**

Brad Donaldson, Janet Segato, Christina Tulloch (for agenda item 1 – in person)  
Bob Hinnings (for agenda item 2 – via teleconference)  
Brad Donaldson, David Ower, Janet Segato, Ross Humby, Doug Connery  
(for agenda item 2 – in person)  
Alison Beale (for agenda item 5 – via teleconference)  
Kathryn Shailer, Randy Genereux, Marc Chikinda, Brad Clark  
(for agenda item 5 – via teleconference)  
Jim Mulvale (for agenda item 9 – via teleconference)  
John Corlett (for agenda item 9 – in person)  
Sharon Hobden, Kathaleen Quinn (for agenda item 9 – via teleconference)

Members were welcomed to the fifty-third meeting of the Campus Alberta Quality Council.

**1. SAIT presentation and discussion**

Accompanied by Janet Segato, Associate Dean, School of Business and Christina Tulloch, Coordinator, Academic Initiatives, Brad Donaldson, Vice President, Academic gave a presentation focusing on the status of the institution's current and proposed degree programs.

A question and answer period followed.

**2. SAIT – Consideration of a proposal for five new majors in the Bachelor of Business Administration**

SAIT is seeking approval to offer five new majors (Financial Services, Human Resource Management, Management, Marketing, Supply Chain Management) in its approved four-year Bachelor of Business Administration program. As Council member Gord Nixon is a former Vice President, Academic at SAIT and was involved in the institution's internal program approval process, he declared a conflict of interest and did not participate in the discussion or decision.

Bob Hinings, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and SAIT's response to it. At the end of the teleconference, Council's Interim Co-Chair thanked Professor Emeritus Hinings for the team's report.

Subsequently, Brad Donaldson (Vice President, Academic), joined by David Ower (Dean), Janet Segato (Associate Dean), Dr. Ross Humby (Academic Chair), and Doug Connery (Curriculum Coordinator Degree Expansion), all from the School of Business, joined the meeting in person to discuss SAIT's response to the report.

It was MOVED and SECONDED that Council recommend that the Minister of Innovation and Advanced Education approve the following four majors in SAIT's four-year Bachelor of Business Administration program: Financial Services, Human Resource Management, Marketing, and Supply Chain Management.

CARRIED

(Gord Nixon abstained)

Council also AGREED to continue discussion of the Management major pending receipt of further information.

Members AGREED to the issues to be addressed in the outcomes letter to SAIT, including Council's expectations with respect to monitoring.

### **3. Approval of minutes –12-13 February 2015**

It was MOVED and SECONDED that the 12-13 February 2015 minutes be adopted.

CARRIED

### **4. CAQC Chair and Secretariat report**

The Interim Co-Chairs and Secretariat Director briefly reviewed their report and responded to members' questions of clarification.

### **5. Mount Royal University – consideration of a proposal for a Bachelor of Communication (Broadcast Media Studies)**

Mount Royal University is seeking approval to offer a new Broadcast Media Studies major in its approved four-year Bachelor of Communication program. Dr. Alison Beale, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and Mount Royal's response to it. At the end of the teleconference, Council's Interim Co-Chair thanked Dr. Beale for the team's report.

Subsequently, Dr. Kathryn Shailer, Provost and Vice President, Academic; Dr. Randy Genereux, Associate Vice-President, Academic; Marc Chikinda, Dean, Faculty of Communication Studies; and Dr. Brad Clark, Chair, Broadcasting, joined the meeting via teleconference to discuss Mount Royal's response to the report.

It was MOVED and SECONDED that Council recommend that the Minister of Innovation and Advanced Education approve the Broadcast Media Studies major in Mount Royal University's four-year Bachelor of Communication program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to Mount Royal, including Council's expectations with respect to monitoring.

## **6. Committees and task forces**

### *(a) Proposal Review Standing Committee*

The Proposal Review Standing Committee reported it had considered the following degree proposals (or taken the following actions) on behalf of Council since the previous meeting:

- began consideration of a request from the University of Lethbridge for a fully expedited review of its proposals for a Master of Arts (Culture, Theory, Social Change) and Doctor of Philosophy (Culture, Theory, Social Change).
- after reviewing further information it requested from the institution, agreed to a request from the University of Calgary for a fully expedited review of its proposal for a 4-year Bachelor of Science in Energy Engineering and, after conducting a desk review, agreed to recommend to the Minister that he approve the program. The program was subsequently approved.

### *(b) Monitoring Standing Committee*

The Monitoring Standing Committee (MSC) reported it had taken the following actions on behalf of Council since the previous meeting:

- began consideration of the results of Cape Breton University's cyclical review of its Master of Business Administration (Community Economic Development) program.
- after concluding its consideration of the results of City University's cyclical review of its Master of Counselling, agreed that the full Council should decide on the feedback from the review.
- after concluding its review of Ambrose University's draft cyclical review policy, conveyed its observations in a letter to the institution.
- after concluding its review of Lethbridge College's draft Academic Program Policy and Academic Program Review Procedures, conveyed its observations in a letter to the institution.

Council accepted the reports from its subcommittees.

## **7. City University of Seattle – results of cyclical program review for Master of Counselling**

After considering the results of City University's cyclical review of its Master of Counselling, MSC referred the issue to the full Council. Following discussion of MSC's observations, members agreed to the contents of the feedback to be addressed in Council's response to the institution.

## **8. Follow-up**

In preparation for the upcoming meetings between MSC and the Vice-President Academics of MacEwan, Mount Royal, NAIT and SAIT on scholarly activity and reporting, Council continued its discussion of sector-specific scholarly activity reporting indicators, which it had begun at the February 2015 meeting. Members also reviewed the participant feedback from the *Campus Alberta Quality Assurance Workshop: Effective Practices*, held in March 2015, and discussed possible future information sharing opportunities.

## **9. Grant MacEwan University – consideration of a proposal for a Bachelor of Social Work**

Grant MacEwan University is seeking approval to offer a new four-year Bachelor of Social Work program. As Council member Janet Paterson-Weir is a former Provost and Vice President Academic at MacEwan and was involved in the institution's internal program approval process, she declared a conflict of interest and did not participate in the discussion or decision

Dr. Jim Mulvale, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and MacEwan's response to it. At the end of the teleconference, Council's Interim Co-Chair thanked Dr. Mulvale for the team's report.

Subsequently, Dr. John Corlett, Provost and Vice President Academic (in person); Sharon Hobden, Associate Dean, Faculty of Health & Community Studies (via teleconference); and Kathleen Quinn, Chair, Social Work (via teleconference), joined the meeting to discuss MacEwan's response to the report.

It was MOVED and SECONDED that Council recommend that the Minister of Innovation and Advanced Education approve Grant MacEwan University's four-year Bachelor of Social Work program.

CARRIED  
(Janet Paterson-Weir abstained)

Members AGREED to the issues to be addressed in the outcomes letter to MacEwan, including Council's expectations with respect to monitoring.

The next meeting of Council is scheduled for 9 June 2015.