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**Minutes of the Eighty-Sixth Council Meeting – 21-22 June 2021  
Via videoconference**

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**Council**

**Present:** Dietmar Kennepohl (Co-Chair), Gayla Rogers (Co-Chair), Gurston Dacks, Jeff Goldberg, Paul Gooch, Annie Prud'homme-Généreux, Gord Nixon, John Stubbs, Lynn Taylor, Arlette Zinck

**Secretariat** Paul Gaudette (Director), Guy Germain (Senior Manager), Alex Makar (Coordinator), Robert Rock (Manager), Laura Schneider (Manager)

**Guests** Nicole Conrad (for agenda item 4 only – via videoconference)  
Kylie Thomas, Maureen Toews, Jane MacNeil, Alison Jeppesen (for agenda item 4 only – via videoconference)

Members were welcomed to the eighty-sixth meeting of the Campus Alberta Quality Council.

**1. Introduction to Program Design and System Innovation branch**

The Ministry has undergone a reorganization and the Council's Secretariat is now part of a newly formed branch called "Program Design and System Innovation," led by Paul Gaudette as Director. Paul provided a brief overview of the new structure and its three teams – System Quality, System Innovation, and Learner Innovations. Robert Rock and Laura Schneider will be part of the System Quality team, which will be responsible supporting the program review function of the branch, including support for CAQC. Robert and Laura introduced themselves to Council.

**2. Approval of minutes – 11-12 March 2021 / 24 March 2021 / 30 April 2021**

It was MOVED and SECONDED that the 11-12 March 2021 minutes be adopted.

CARRIED

It was MOVED and SECONDED that the 24 March 2021 minutes be adopted, as amended.

CARRIED

It was MOVED and SECONDED that the 30 April 2021 minutes be adopted, as amended.

CARRIED

**3. CAQC Chair and Secretariat report**

The Co-Chairs and Secretariat Director reviewed their report and responded to members' questions of clarification.

#### 4. Red Deer College – Consideration of a proposal for a Bachelor of Arts (Psychology) and a Bachelor of Science (Psychology)

Red Deer College is seeking approval to offer new 4-yr Bachelor of Science (Psychology) and 4-yr Bachelor of Arts (Psychology) programs. Dr. Nicole Conrad, Chair of the program evaluation team, joined the meeting via videoconference to answer questions of clarification on the evaluation team report and the College's response to it. At the end of the teleconference, Council's Co-Chair thanked Dr. Conrad for the team's report.

Kylie Thomas (Vice President Academic and Research), Dr. Maureen Toews (Associate Vice President, Teaching, Learning and Research), Dr. Jane MacNeil (Dean, School of Arts and Sciences and School of Creative Arts), and Dr. Alison Jeppesen (Associate Dean, School of Arts and Sciences and School of Creative Arts) joined the meeting via videoconference to discuss the College's response to the report.

It was MOVED and SECONDED that Council recommend that the Minister of Advanced Education approve Red Deer College's 4-year Bachelor of Arts (Psychology) program.

CARRIED

It was MOVED and SECONDED that Council recommend that the Minister of Advanced Education approve Red Deer College's 4-year Bachelor of Science (Psychology) program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letters to the institution, including its expectations with respect to monitoring.

#### 5. Committees

##### (a) Proposal Review Standing Committee

The Proposal Review Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- with respect to Red Deer College's proposal for a 4-year Bachelor of Arts (Psychology) and a 4-year Bachelor of Science (Psychology), completed its review in preparation for subsequent discussion at Council.
- with respect to Lethbridge College's proposal for a 4-year Bachelor of Science (Agriculture Technology), completed its review in preparation for subsequent discussion at Council.
- after reviewing a request from Burman University to change the name of four 3-yr Bachelor of Arts and Bachelor of Science programs, provided its feedback to the Ministry. The name changes were subsequently approved.
- after reviewing a request from MacEwan University for a minor change to the program of study in its Bachelor of Fine Arts (Studio Arts), agreed to the request and informed the University.
- after reviewing a request from Mount Royal University to change the name of its 'Journalism' specialization in its approved 4-year Bachelor of Communication program to 'Journalism and Digital Media', provided its feedback to the Ministry. The name change was subsequently approved.

##### (b) Monitoring Standing Committee

The Monitoring Standing Committee reported it had taken the following actions on behalf of Council since the previous meeting agenda update:

- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year Bachelor of Science (Biology) and its 4-year Bachelor of Science (Biology) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Concordia University of Edmonton's cyclical review of its 3-year Bachelor of Arts (Psychology), 4-year Bachelor of Arts (Psychology), and 4-year Bachelor of Arts (Psychology – Applied Emphasis) programs, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Mount Royal University's cyclical review of its 4-year Bachelor of Arts (History) program, conveyed its observations in a feedback letter.
- after concluding its review of the Alberta supplementary review report for Cape Breton University's Master of Business Administration in Community Economic Development program, was waiting to review the draft feedback letter.
- after concluding its consideration of the results of Ambrose University's cyclical review of its 3-year Bachelor of Arts (Behavioural Science) and 4-year Bachelor of Arts (Behavioural Science) programs, was waiting to review the draft feedback letter.
- After concluding its review of follow-up reporting to Ambrose University's Second Comprehensive Evaluation, conveyed its observations in a feedback letter.
- after concluding its consideration of the results of Ambrose University's cyclical review of its 3-year Bachelor of Arts (Christian Studies) and 4-year Bachelor of Arts (Christian Studies) programs, was waiting to review the draft feedback letters.
- after concluding its consideration of the results of Ambrose University's cyclical review of its 3-year Bachelor of Arts (English) and 4-year Bachelor of Arts (English) programs, was waiting to review the draft feedback letters.
- began its consideration of the results of Ambrose University's cyclical review of its 3-year Bachelor of Arts (General Studies) program.
- completed a preliminary review of the organizational evaluation self-study from the Visual College of Art and Design to assist in preparing a feedback letter from Council.
- with respect to Lethbridge College's proposal for a 4-year Bachelor of Science (Agriculture Technology), completed its review of the organizational elements in preparation for subsequent discussion at Council.

## 6. Follow-up

Members discussed possible approaches for revising the *Handbook*.

After reviewing revised wording regarding Council's quality assurance process audits, it was MOVED and SECONDED that changes to s. 5.3.5, a new s. 5.3.6, and a new Statement of Institutional Attestation document of the *Handbook* be adopted.

CARRIED

After reviewing revised wording regarding applied degrees and programs with an applied focus, it was MOVED and SECONDED that changes to s. 4.3.1, s. 4.3.3, and s. 4.3.3.7 of the *Handbook* be adopted

CARRIED

After reviewing revised wording regarding cyclical reviews, it was MOVED and SECONDED that changes to s. 1.2.5, s. 5.3.3, and Appendix G of the *Handbook* be adopted.

CARRIED

The next meeting of Council is scheduled for 20-21 September 2021.