

**Minutes of the Seventeenth Council Meeting – 14-15 June 2007**  
**Phipps-McKinnon Building, Edmonton (14 June)**  
**Taylor University College and Seminary, Edmonton (15 June)**

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**Council**

Present: Ron Bond (Chair), Dianne Kieren, Garry McKinnon, Peter Meekison (Friday only), Leo Mos, Cliff Soper, Lucille Walter, Keith Ward, Mo Watanabe  
Absent: Doug Owrarn

**Secretariat** Marilyn Patton (Director), Guy Germain (Manager), Alex Makar (Research Officer)

**Guests** Dr. Robert Gordon (for agenda item 4 only - via teleconference)  
Dr. Art Heidebrecht (for agenda item 6 only - via teleconference)  
Minister Doug Horner and Jason Krips (for agenda item 7 only)  
Dr. Marvin Dewey, President, Taylor University College and Seminary; Dr. David Williams, Academic Vice-President, Taylor University College and Seminary (for agenda item 9 only)  
Dr. Brock Smith (for agenda item 11 only)

**Thursday, 14 June 2007**

The Chair welcomed members to the seventeenth meeting of the Campus Alberta Quality Council.

**1. Approval of minutes – 15-16 February 2007**

It was MOVED and SECONDED that the 15-16 February 2007 minutes be adopted.

CARRIED

**2. CAQC Chair and Secretariat report**

The Chair and Secretariat Director briefly reviewed their report and provided updates on several issues, including updates on MacEwan's Bachelor of Science in Nursing program, the April 2007 INQAAHE conference attended by the Chair and Director and recruitment for Council's new member. They noted the Council of Ministers of Education, Canada press release announcing that all jurisdictions have endorsed a Ministerial Statement on Quality Assurance of Degree Education.

Council's Chair also reported that the evaluation team for NAIT's Bachelor of Business Enterprise had been ratified by e-mail since the previous meeting and that an Order in Council transferring all degree programs to Ambrose University College from Alliance University College and Canadian Nazarene University College had been signed.

Council considered the response from DeVry-Calgary regarding Council's expectations regarding its comprehensive evaluation of the institution and its degree programs determining that a satisfactory response was received.

### **3. Follow-up items**

Members discussed updates to several issues emanating from Council's February meeting, including an update on the University of Lethbridge's approved Bachelor of Music (Music Technology) degree, an update on AUC-NUC's proposed Bachelor of Science (Biology) degree, follow-up from the University of Lethbridge's presentation to Council at the June meeting, discussion of stakeholder feedback on Council's draft Disclosure of Information policy, and discussion of CAQC's role with respect to the oversight of approved degree programs offered out-of-province (including outside of Canada).

### **4. Mount Royal College – consideration of 4-year Bachelor of Arts in Justice Studies**

Mount Royal College is seeking approval to offer a 4-year Bachelor of Arts in Justice Studies program. Dr. Robert Gordon, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and the Colleges' response to it. Prior to Dr. Gordon's departure, the Chair thanked him for his report.

Council CONFIRMED the recommendation of the program evaluation team that the name of the proposed program be a Bachelor of Arts in Criminal Justice.

After Dr. Gordon's departure and following further discussion of the proposal, it was MOVED and SECONDED that the Council recommend that the Minister of Advanced Education and Technology approve Mount Royal College's 4-year Bachelor of Arts in Criminal Justice degree program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to the College, including its expectations with respect to monitoring.

### **5. CAQC Annual Report**

It was MOVED and SECONDED that CAQC's draft 2006-07 Annual Report be adopted, subject to the changes discussed.

CARRIED

### **6. CAQC subcommittee reports**

The Proposal Review Standing Committee reported that on behalf of Council, it had agreed to a request from St. Mary's University College for a fully expedited review of its proposed history and psychology concentrations in its approved 3-year Bachelor of Arts. The Committee subsequently reviewed the proposal and reports of the external reviewers engaged by the College and recommended to the Minister of Advanced Education and Technology that he approve both concentrations. The Minister subsequently approved both concentrations.

## **7. University of Alberta – consideration of 4-year BSc in Agriculture (Horticulture)**

The University of Alberta is seeking approval to offer a new major in Horticulture in its approved 4-year Bachelor of Science in Agriculture program. As the institution requested a fully expedited review of its application, Council first considered this request and AGREED that it could not decide on the University's request for an expedited review at this time.

Following discussion of the proposal, it was MOVED and SECONDED that Council would reserve its decision on a recommendation pending receipt of an external review of the program (to be engaged by the University) and its response to that review.

## **8. NAIT – consideration of a 4-year Bachelor of Technology**

The Northern Alberta Institute of Technology (NAIT) is seeking approval to offer a 4-year Bachelor of Technology in the field of Applied Science and Engineering Technology with four majors (Applied Building Science, Electrical and Electronics Technology, Mechanical and Manufacturing Technology, and Resources and Environmental Management Program). Dr. Art Heidebrecht, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and NAIT's response to it. At the end of the discussion, the Chair thanked Dr. Heidebrecht for his report.

Council CONFIRMED the recommendation of the program evaluation team that the name of the proposed program be a Bachelor of Technology in Technology Management.

After Dr. Heidebrecht's departure and following discussion of the proposal, it was MOVED and SECONDED that the Council recommend that the Minister of Advanced Education and Technology approve NAIT's 4-year Bachelor of Technology in Technology Management degree program.

CARRIED

Members AGREED to the issues to be addressed in the outcomes letter to NAIT, including its expectations with respect to monitoring.

## **9. Discussion with the Minister**

At Council's invitation, the Honourable Doug Horner, Minister of Advanced Education and Technology, made his first visit to Council to speak with members. Minister Horner, who was accompanied by his Executive Assistant, thanked Council for its work which is integral in showing the quality of degree programs offered in the province. He provided an update to Council on the roles and mandates initiative and outlined his priorities for the Alberta post-secondary system. A question and answer session followed.

## **10. Non-resident institutions**

Under a previous approval process, eight degree-granting institutions from outside the province have the permission of the Minister of Advanced Education and Technology to offer specific degree programs in Alberta. Members reviewed a listing of these approved programs, and discussed a proposed process for dealing with these institutions as they make applications to the Ministry to continue to offer their existing degree programs.

**Friday, 15 June 2007**

### **11. Taylor University College and Seminary presentation and discussion**

Dr. Marvin Dewey and Dr. David Williams, President and Academic Vice-President of Taylor University College and Seminary, respectively, gave a presentation on the College's history, future directions (including new degree programs under consideration), as well as the College's internal quality assurance and program approval processes. A question and answer period followed.

### **12. Taylor University College and Seminary – Comprehensive Evaluation**

The Secretariat's Director provided an overview of the upcoming comprehensive evaluation of the institution and its approved degree programs. Members then identified areas they wished the reviewers to address in their report following a fall site visit.

### **13. NAIT – consideration of a 4-year Bachelor of Business Enterprise**

NAIT is seeking approval to offer a 4-year Bachelor of Business Enterprise program. Dr. Brock Smith, Chair of the program evaluation team, joined the meeting via teleconference to answer questions of clarification on the evaluation team report and the Colleges' response to it. Prior to Dr. Smith's departure, the Chair thanked him for his report.

Following discussion of the proposal, it was AGREED that Council would continue discussion of NAIT's 4-year Bachelor of Business Enterprise degree program at a subsequent meeting pending receipt of further information from the institution.

### **14. Monitoring**

An overview of the 2005-2006 annual reports from private institutions offering approved degree programs and select data received from their accountability reporting to the Ministry was presented and discussed. Members then considered the feedback Council would provide each institution.

Council's monitoring function with respect to approved degree programs from private and public institutions was discussed and members AGREED that as far as possible, the monitoring process for private and public institutions will be the same. When Council has asked for annual reporting on specific information about an approved program that is not captured in the accountability reporting to the Ministry, institutions are to submit a separate update to Council in November of each year for discussion at the December meeting.

### **15. University of Alberta – consideration of a PhD in Law**

The University of Alberta is seeking approval to offer a Doctor of Philosophy in Law. As the institution requested a fully expedited review of its application, Council first considered this request.

It was MOVED and SECONDED that Council accept the request from the University of Alberta for a fully expedited review of its proposed Doctor of Philosophy in Law program.

CARRIED

Following discussion of the proposal, it was AGREED that Council would reserve its decision on a recommendation pending receipt of an external review of the program (to be engaged by the University) and its response to that review.

The next scheduled meeting of Council is set for 7-8 September 2007.